

**Telemark Cross Country Ski Club**  
**Executive Meeting**  
**September 5, 2007**  
**1625 Merlot Drive, Westbank, B.C.**

**Present:** Eric Berlie, Emile Brokx, Clive Gilbert, Peter Glockner, Ross McKinnon, Gerry Morrison

The Agenda was adopted

**Motion** Amendments to the meeting of June 25 as follows; Master program fees \$150 single and \$200 couple. Season's pass for adult \$130 after November 1. Minutes adopted as amended  
Moved by Eric Berlie                      Seconded: Gerry Morrison                      CARRIED

**Financial Report** – Emile Brokx

Presently there is a \$14 000 deficit in the current account. The Gaming Account has a balance of \$4500 Briefly reviewed the financial statements for last season and budget for the up coming season. Budget will be amended to take into account extra cost for groomer repairs.

- Budget to be presented for approval next meeting

**Groomer Report** – from Gerry Morrison

Eric Rayson, has reviewed the work to be done to the groomer with Kerry Nicholson of SnowTech. More items came to light when the machine was torn down to fix the oil leak. A major cost item is the replacement of the two track setters at \$4500. It was agreed that this should be done as it will result in improved skiing conditions.

- The consensus was to do all the work as recommended by Eric. Estimated cost is \$22,000.

**Gaming Grant and Bingo**- Clive Gilbert

Clive has prepared a draft application for a Major Capital Project Grant for a replacement groomer. Application must be submitted before end of December. It was agreed to put in the application with the view of replacing the groomer after the 2008-2009 season. There was some discussion on the possibility to purchase a groomer from VANOC after the 2010 Olympics.

- Clive to finalize request for \$100,000.

**Website** –Peter Glockner

The new website is up and running. It will be very easy to input information.

- Peter to write up a procedure.

**Sponsorship** – Emile Brokx

Fifteen letters were written to corporations Telemark does major business with. So far a commitment for \$500 in kind has been received from Salomon.

- Clive to come up with ideas for items which then can be used for the Loppet.

**Registration Forms** – Emile Brokx

Reviewed registration, waiver and program information forms. Ogo-pogo logo to remain as sponsor.

- Emile to forward forms to Peter to post on website and to Larry to be sent out with newsletter.
- Ross to investigate what happened to the link to Telemark that was on Castanet.
- Emile to contact Westside Weekly and Daily Courier once registration forms have been distributed to let the community know that these are available.

**Programs** – Eric Berlie and Ross McKinnon

A meeting was held with Murray and Rob Swan to discuss training issues. Training times for Racing/Development teams and biathlon/cadet groups were agreed upon.

- Winter training for cadets will be Saturday's from 10:00am until 11:30 am on a trial basis. However this must be reviewed with Wulf as it will impact Special Olympics.

Some discussion on training for higher level Racing Team members. This to be discussed further.

- Athlete Development Committee meeting to be scheduled this month (Eric)

Pacific Sports will contribute \$10,000 for coaching.

- Contract for Murray to be finalized, signed and sent to CCBC (Eric)
- Emile to confirm that Murray has level 3 coaching qualifications.

Jack Smith will continue lessons on same basis as last year.

- Gerry to contact Dorothy Quayle regarding Learn to Loppet lessons.

Sue Camp will again organize the school program.

- Sue to send letter regarding deposits and policies to schools.

The following items for the ski league need to be taken care of:

- Finalize calendar of events
- Complete playground. To be done as soon as excavator gets to Telemark
- Introduction to Community Coaching course is scheduled for Nov 16 and 17
- Find out demand for Community Coaching Course and schedule if demand is there.

For the Masters program it was agreed that Master entry fees should go to Murray.

### **Summer work** – Emile for Larry

A small bulldozer did grading on Fern Creek, Rabbit and Telemark (Valleyview loop) trails. Total cost was \$4500. This was very effective and more should be done next summer.

Light at shooting range has been moved.

Larry is working on some realignments of snowshoe trails

- Work on sprint course was started. Will be completed late September.
- Kids play ground to be done at same time.
- Stumps and rocks identified by Lyle and John as problems for grooming to be cleared.
- Larry to put something in newsletter for a scheduled trail clearing weekend

### **Brochure and Trail map** – Emile for Larry Krar

The proto type brochure/trail map combination was discussed. It looks very good, but is very expensive.

There was some discussion on making brochures more generic, so they don't have to be redone every year.

This could possibly be done if an insert was included with current rates.

- The consensus was to go ahead with this if we can attract sufficient sponsors to finance this.
- Larry to investigate unit costs for greater quantities.
- Larry to look at more generic brochure
- Coloured trail maps were approved

### **Logging** – Emile

Beetle wood logging is progressing. Was stopped briefly by Enforcement Officer as the area logged was not identified on the logging plan. Most of the work is on Fern Creek

### **Staffing** – Emile for Gloria.

Angela and Brian will not be returning this winter.

- Peter to contact Gloria for some wording on job postings to be put on website.

### **Newsletter** – Emile for Larry

All information for newsletter to Larry by September 15.

### **Policies and Procedures Manual** – Emile

- Must be completed as part of due diligence.
- To be reviewed by executive members and to be voted on next meeting
- After that manuals to be made up and to be posted on the website.

### **Members night** - Emile for Gloria

- To be scheduled for October 18
- AGM and Ski Swap October 28. Racing Team to look after Ski swap
- Peter to ask Scot to make up a poster which can be put in ski shops to promote ski swap.

### **Other Business**

A short discussion on desirable size of the Club. It was felt that our target number for membership should be 1000.

**NEXT MEETING: WEDNESDAY OCTOBER 3 at 7:00pm**